



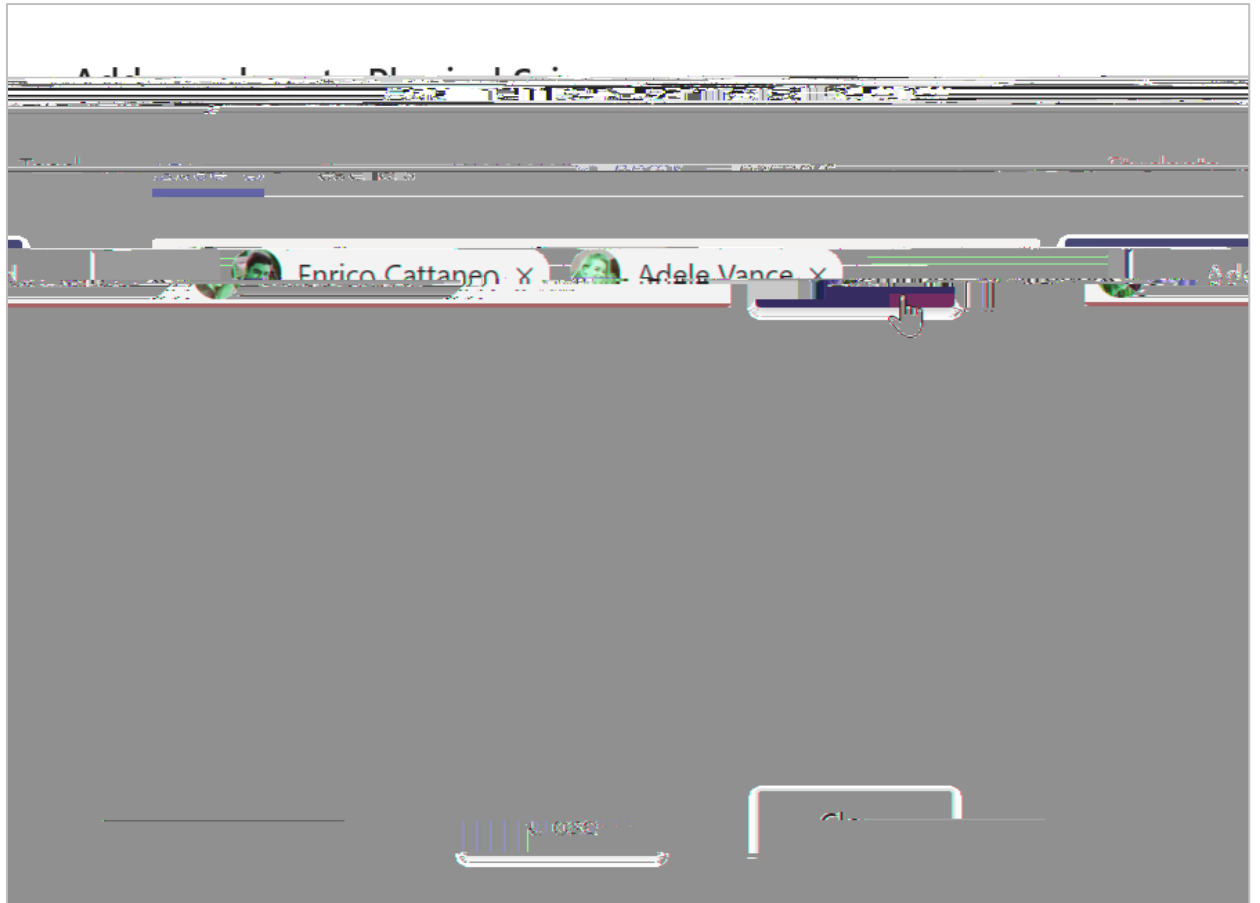
# Get started

How to sign in, create a class, and add students to your class











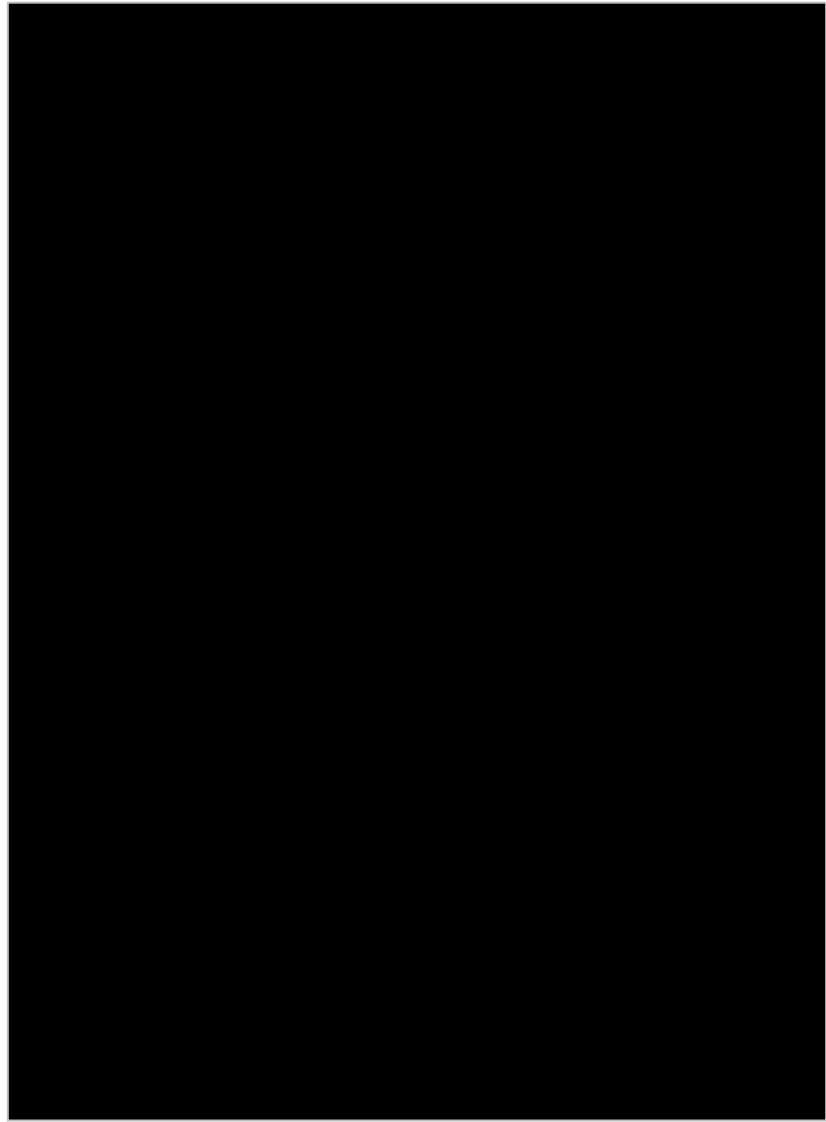
# Get organized

Find and organize conversations, files, assignments, and notes in your class teams



















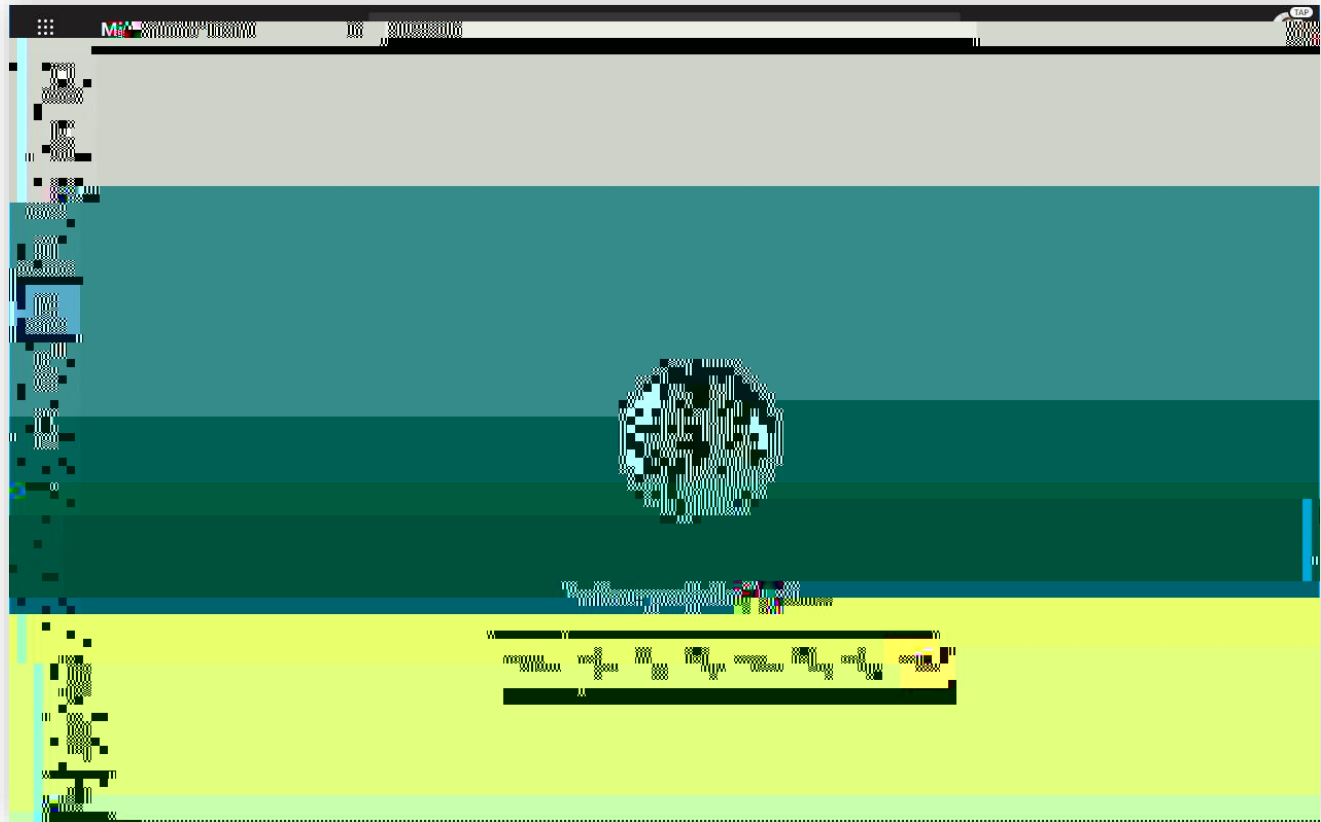












# Share and organize files

Share files in conversations and use the Files tab to keep track of them







# Assignments and grades

Create assignments, grade, and track student progress all from Teams.





Instructions

Enter instructions

Students can't edit

Word

Open in Word Online

Download

Remove

Add word

Points

The image shows a screenshot of a web-based document editor. At the top, there is a header area with the word 'Instructions' on the left and a dropdown menu on the right that says 'Students can't edit' with a blue checkmark and a hand cursor icon. Below the header is a large red rectangular box containing the text 'Enter instructions'. Underneath this box, there are several action buttons: 'Open in Word Online' (with a Word icon), 'Download' (with a downward arrow icon), 'Remove' (with a trash can icon), and 'Add word' (with a plus icon). To the right of these buttons, there is a 'Points' section with a line graph icon. The interface is cluttered with various UI elements and some overlapping text.















# More resources

