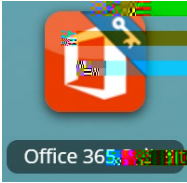
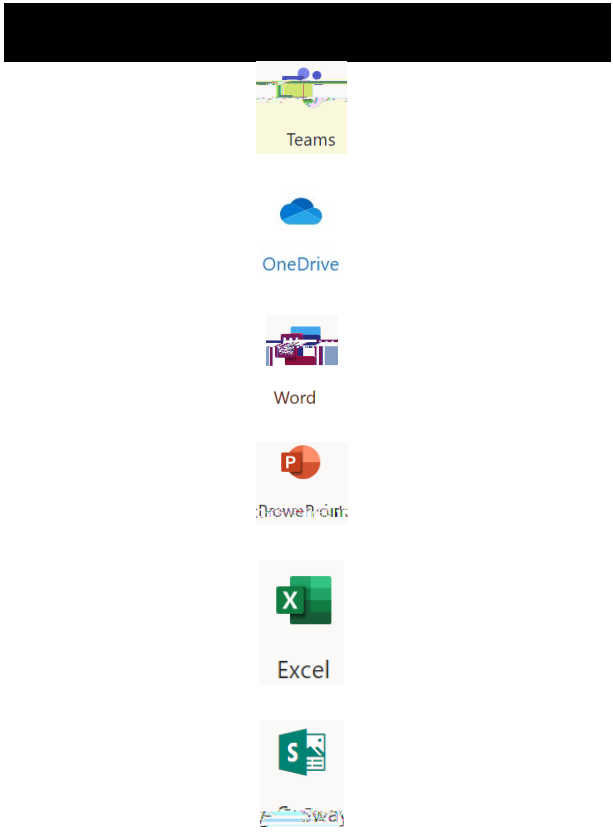
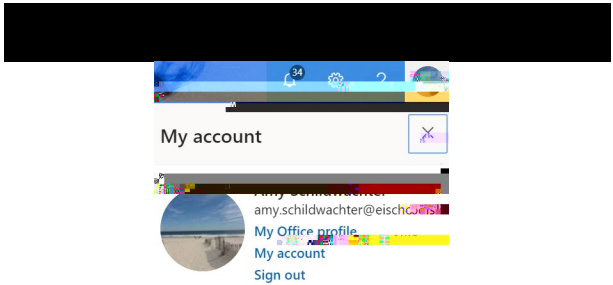


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|---|--|
| <ul style="list-style-type: none"> From your [redacted], click the icon for the [redacted]. |  |
| <ul style="list-style-type: none"> Once you have clicked on the icon for the [redacted], click the icon for the app which you would like to open. <ul style="list-style-type: none"> Teams OneDrive Word PowerPoint Excel Sway |  |
| <ul style="list-style-type: none"> When you have completed your activity in [redacted], please be sure to log out of your [redacted]. <ul style="list-style-type: none"> Go to the [redacted] that shows your apps From the upper right of your screen, click the [redacted] From the pull-down menu, click [redacted] to log out of your account. |  |